Update of Customs Account

The **Update of Customs Account** module allows entities to update their particulars and contact details in their Customs Account. User can also sign up to receive free notification alerts whenever permits under the users' UEN have been approved by TradeNet®.

To update the customs account:

- 1. Go to the TradeNet® portal page and choose the Activation of Customs Account and/or Application of Declaring Agent Account under Registration Information For Trading Community.
- 2. Click Log in with singpass to redirect to Singpass Login Page.

services current	tly using Corppass. For more information, visit <u>go, gov.sg/corporate-login</u> C ² .	
For more informati	ion on the Registration of Declaring Entities, Declaring Agents and Declarants, please read Singapore Customs' website for information on Quick Guide for Ne ration Services &	<u>IW</u>
Customs Accourt	It Declaring Agent Account	
ACTIVATE CUS	TOMS ACCOUNT	^
This service allow whenever permi	vs entities to activate their Customs Account so that they could transact with Singapore Customs. You can also sign up to receive free notification alerts ts under your Unique Entity Number (UEN) have been approved by TradeNet*.	
CUSTOMS ACC	OUNT ACTIVATION INFORMATION	^
This service allo	ws entities to regenerate the Activation of Customs Account letter for printing.	
UPDATE CUST	DMS ACCOUNT	^
This service allo under your Uniq	vs entities to update their particulars and contact details in their Customs Account. You can also sign up to receive free notification alerts whenever permits ue Entity Number (UEN) have been approved by TradeNet*.	
TERMINATE CU	ISTOMS ACCOUNT	^
This service allor terminated, the declarants will a	vs entities to terminate their Customs Account if they do not wish to transact with Singapore Customs. Please note that once the Customs Account is entity will not be able to transact with Singapore Customs (SC). If the entity has a Declaring Agent Account, this Account and all the TradeNet* ID of the Iso be terminated accordingly. If the entity wishes to transact with SC in future, please activate the Customs Account again.	
RENEW DECLA	RING AGENT ACCOUNT	^
This service allo successfully with	vs entities to renew their Declaring Agent (DA) Account when they are due for renewal. Please be advised to complete the renewal early, as failure to renew in the renewal window may result in suspension or termination of the Declaring Agent Account.	
	Log in with singpass	

Figure 1.1 Activation of Customs Account and/or Application of DA Account - Welcome Page

3. Scan QR code, Or Enter Singpass ID and Password. Click on Log In button.



Figure 1.2a Activation of Customs Account and/or Application of DA Account – Singpass Login Page – Scan QR code Log in

Welcome to Singpass Your trusted digital identity	
	Singpass app Password Login
	Log in
	Singpass ID
	Password
	Log In

Figure 1.2b Activation of Customs Account and/or Application of DA Account – Singpass Login Page – Password Log in

4. The different information displayed in the Menu Link Page are according to the login user's role.

A Singapore Governmen	t Agency Website <u>How</u>	Jser Guid	de)			ahaw)	Natrussiana -
Account	Mana	gement					
ACCOUNT INFORMAT	TION Hide Login ID Name of Entity	S1234567A ABC PTE LTD		Role Status of Customs Activation	Key Personnel Approved		
Customs Account	UEN Declaring Agent	201101240K Account		Declaring Agent Account Status	Expires on 31 DEC 2023.		
CUSTOMS ACCOUNT	NT ACTIVATION II	NFORMATION	oms Account letter for printing.			Proceed >	
UPDATE CUSTOMS This service allows en whenever permits un	ACCOUNT ntities to update th nder your Unique E	neir particulars and cont intity Number (UEN) hav	act details in their Customs Account re been approved by TradeNet®.	. You can also sign up to recei	ve free notification alerts	Proceed >	
TERMINATE CUSTO This service allows en Account is terminate	DMS ACCOUNT ntities to terminate d, the entity will no	e their Customs Account ot be able to transact wi	if they do not wish to transact with th Singapore Customs (SC). If the en	Singapore Customs. Please n	ote that once the Customs ount, this Account and all the	A Proceed >	
 TradeNet[™] ID of the c again. If you encounter a 	any problems with	be terminated accordin	gly. If the entity wishes to transact v	ith SC in future, please activi	stoms.gov.sg 🗗.		
 You may also give 	e us your comment	s at https://www.custon	ns.gov.sg/feedback 🖒				
TradeNet[®] Portal About TradeNet [®] 답 Contact 답 Feedback [
Report Vulnerability 업	Privacy Terms o	fUse			© 2024 Gove Last	rnment of Singapore Updated 21 Jun 2024	6

Figure 1.3 Update of Customs Account – Menu Link Page

ACCOUNT INFORMATION Hide]		
Login ID	S1234567A	Role	Key Personnel
Name of Entity	ABC PTE LTD	Status of Customs Activation	Approved
UEN	201101240K	Declaring Agent Account Status	Expires on 31 DEC 2023.
Figure 1.3.1 Login user –	Key Personnel		
ACCOUNT INFORMATION Hide]		
Login ID	S1234567A	Role	e Authorised Personnel (CA)
Name of Entity	ABC PTE LTD	Status of Customs Activation	n Approved
UEN	201101240K	Declaring Agent Account Statu	s Expires on 31 DEC 2023.
Figure 1.3.2 Login user –	Authorised Person	nel (CA)	
ACCOUNT INFORMATION Hide			
Login ID	S1234567A	Role A	Authorised Personnel (CA & DA)
Name of Entity	ABC PTE LTD	Status of Customs Activation A	pproved
UEN	201101240K	Declaring Agent Account Status	xpires on 31 DEC 2023.
Figure 1.3.3 Login user –	Authorised Person	inel (CA & DA)	
-		TRADENET® 4 1 USER	

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TRADENET® 4.1 USER GUIDE

- 5. Click on the **Proceed** button in the Update Customs Account box as in Figure 1.3.
- 6. Read through the Terms and Conditions and check on the box beside "I have read.." in Fig 1.4.1.
- 7. Click on **Update Customs Account** button to proceed.

Aco	count Management
ACCOU	NT INFORMATION Hide Login ID \$1234567A Role Key Personnel Name of Entity ABC PTE LITD Status of Customs Activation Approved
UPDA	UEN 201101240K Declaring Agent Account Status Expires on 31 DEC 2023.
	TERMS AND CONDITIONS FOR DECLARING ENTITIES UNDER PART IVA OF THE RESULTATION OF IMPORTS AND EXPORTS REGULATIONS AND PART XIVA OF THE CUSTONS REGULATIONS
	Definition The following words and expressions shall have meanings hereby assigned to them except where the context otherwise requires: 1. "Declaration" refers to any declaration required to be made to Singapore Customs required under the Customs Act (Cap 70) and/or the Regulation of Imports and Exports Act (Cap 272A) and any regulations made thereunder; 2. "Declaration" an individual who is authorised by a declaring agent to do any act or thing for the purposes of the Customs Act (Cap 70), Regulation of Imports and Exports Act (Cap 272A) and/or any regulations made thereunder on behalf of the declaring agent (including where the declaring entity is concurrently registered as that declaring agent);
	I have read, understood and will comply with all the Conditions stated above. Back Update Customs Account
► Ify	ou encounter any problems with this service, please contact us at (+65) 6355 2000, or email customs_documentation@customs.gov.sg [강.

Figure 1.4 Terms and Conditions Page

I have read, understood and will comply with all the Conditions stated above.



 8. Review the information in the form.

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 TRADENET® 4.1 USER GUIDE 4

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Provide the required Company Information in the form.

Operating Address (mandatory field)

Enter the Company's operation address.

Postal Code (mandatory field)

Enter the postal code.

Main Business Activity to Trade with Customs (mandatory field)

Select the main business activity from the dropdowns.

Other Business Activity (please select where applicable)

Mark the checkbox(es) of other business activity where applicable.

Nature of Goods Commonly Dealt With (Mandatory)

Mark at least one of the checkbox(es) of Nature of Goods commonly dealt with.

Provide the required Applicant Information in the form.

Applicant Name (mandatory field) Enter the Applicant Name.

ACCOUNT INFORMATION Information Legip ID 122457A Line of Data / ACCPECID Legip ID 122457A Line of Data / ACCPECID Legip ID 122457A Legip ID 12	Bale Status of Castom Activation Declaring Agent Account Status	Key Personal Approval Expires on 11 (07,202).
ACCOUNT INFORMATION (me) Legin 9: 122457A Reme of Exity: ACC FPE 13D UE: 20132260C UEDATE CUSTOMS ACCOUNT Please complete all mandatory (*) Information. Correamy, Lotelais Company Information UEN 20112200002 Entity Name TIST 3011220002 Fortal Code * 23456 Certain 23456 Certain	Bole Batus of Cateron Activation Declaring Agent Account Batus	Key Pessend Expire on 11 (KC 202).
ACCOUNTINFORMATION [mis] Legin B 3220567A Kame of Entity ARC PTE ITD UE 201322600 UEDATE CUSTOMS ACCOUNT Preses complete all mandatory (*) Information. Company Information UEN 20112200002 Entity Name TEST 30112230002 Postal Code * 123465 Code 1 123465 Code 1 123	Bole Bibba of Castern Activation Declaring Agent Acount Bulas	Key Personal Approved Explore on 31 UKC 2023.
UPDATE CUSTONS ACCOURT UPDATE CUSTONS ACCOURT Press complete all mandatory (*) information. Company Information UPD Company In	Batus of Castema Activation	Appoint Expires on II (IC202)
UER 2013D2000 UPDATE CUSTOMS ACCOUNT Prese complete all mandatory (*) information. Company Information UEN 20111250002 Entity Name TIGST 20111220002 Potal Code * Potal Code * Potal Code * 123496 Cor Address Gerating Address * 123496 Cor Address UEN UEN UEN UEN UEN UEN UEN UEN	Declaring Agent Account Status	Equite on 11 DEC 2023.
UPDATE CUSTOMS ACCOUNT Please complete all mandatory (*) information. Company Information UEN		
Please complete all mandatory (*) Information. Concensor/Libetall Contacts/Details Concensor/Libetall Contacts/Details Company Information UBI 201112200002 Estity Potal Code * 1123496 123496 Car Address 213496 Car Address 123496 Car Address Departed ing Address * Car Address Importer / Distributor Car Address		
Conceany J. Details Authorised Personnel's Details Company Information URI 20112280002 Entity Hame TEST 20112280002 Entity Hame 7EST 20112280002 Entity Hame		
Company Information UEN 201112200002 Entity Name TEST 301112200002 Postal Code * 123456 Cer Address * 12346C ROAD 143 SINGAPORE 123456 Main Business Activity * Impoter / Exporter / Distributor Cetter Business Activity Impoter / Exporter / Distributor Impoter / Exp		
Utili Utili 201112280002 Entity Hame TEST 20112280002 Postal Code * 123456 Cef Address Operating Address * 123 AMC ROAD 14-5 SINGAPORE 123456 Main Business Activity * Imposter / Exporter / Distributor Cother Business Activity Imposter / Exporter / Distributor		
Cotilizadoos		
Entity Name TEST 201112250002 Podal Code * 123456 Get AdJrew Operating Address * 123.40C ROAD 14-15 SINGAPORE 123456 Main Business Activity * Importer / Exporter / Distributor Other Business Activity Importer / Distributor Deter Destributor Importer / Distributor Importer		
TEST 20112220002 Postal Code * 123496 Get Address Operating Address * 123.48C ROAD 14-55 SINGAPORE 123456 Main Business Activity * Importer / Exporter / Distributor Other Business Activity Importer / Exporter / Distributor Distributor Distributor Distributor Main Control (Distributor) Main Contro		
Postal Code * 123456 Ger Address Operating Address * 123.4BC RO4D 14-15 SINGAPORE 123456 Main Business Activity * Imposter / Exporter / Distributor Other Business Activity Dimposter / Exporter / Distributor Dimonster / Exporter / Distributor Dimonster / Exporter / Distributor		
Operating Address * 1233 ABC ROAD 14-15 SINGAPORE 123456 Main basiness Activity * Importer / Distributor Other Basiness Activity Importer / Exporter / Distributor Importer / Distributor Importer / Exporter / Distributor Importer / Distributor Importer / Exporter / Distributor I		
Upprating: Numers- 123.ABC BOA/D 14-15 SINGAPORE 123456 Main Bainess Activity * Importer / Diporter / Distributor Other Basiness Activity Importer / Exporter / Distributor Importer / Exporter / Distributor		
Main Business Activity * Importer / Duorter / Distributor Other Business Activity Importer / Exporter / Distributor Importer / Exporter / Distributor Importer / Exporter / Distributor Importer Second Secon		
Main Bainless Activity * Importer / Distributor Other Bainess Activity Importer / Exporter / Distributor Importer / Exporter / Distributor Importer / Exporter / Distributor		
Importer / Departer / Distributor Other Basiness Activity Importer / Exporter / Distributor Importer / Exporter / Distributor Importer content of the second seco		
Other Business Activity Importer / Exporter / Distributor Manufacturar		
Importer / Exporter / Distributor		
the second starts upor		
Freight Forwarder / Haulier		
Postal, Courier & Air Express Service Providers		
Declaring Agent		
Warehouse Operator		
Airline / Airline Agent		
Shipping Line / Shipping Agent		
Ship Chandler / Seastore Supplier		
Events / Exhibition Organiser and Venue Operator		
Government Ministry / Department / Statutory Board		
Chamber of Commerce / Association		
Other		
Nature of Goods Commonly Dealt With *		
Dutiable Liquor Products		
Dutiable Tobacco Products		
Dutiable Motor Vehicles & Parts		
Dutiable Petroleum Products		
Strategic Goods		
Aircraft Parts / Ship Spares		
High Value Exhibition Items such as Painting, Jewellery, Gems etc.		
Electronics Products		
Pharmaceutical Products		
Chemical Products (excluding Petroleum Products)		
Other		
Applicant Information		
NRIC / FIN		
210000304		
Name *		
ALFREDO BALAGTAS		
Name of Last Applicant		
JUAN DELA CRUZ		
Date of Last Applicant Update		
as use, avai 12.0001		
Name of Initial Applicant		
JOHR DVC		
Date of Initial Application		
AR MAR HANG 77' 6003.		
Cancel Next Tab		
If you encounter any problems with this service, please contact us at (+65) 6355 2000, or email You may also give us your comments at https://www.customs.zov.se/feedback t2.	customs_documentation@cu	stoms.gov.sg C.
n - Constanting - Constanting and Constanting of the State of the Stat		
TradeNet* Portal		

Figure 1.5 Update of Customs Account – Company Information

9. Click on **Next Tab** button to go to the Contacts' Details tab or click on the tabs to go to the corresponding tab as shown in Fig1.6.

	Company's Details	Contacts' Details	Authorised Personnel's Details
Fig	ure 1.6 Form Tabs		
@	Click on Next Tab butt	on to go to the next tak).
@	Click on Cancel butto	n to go back to the ma	in menu.
10. Rev pro	view information under (ceed.	Contacts' Details Tab a	nd click on Next Tab button to
@	Click on Previous Tab k	outton to go back to Co	ompany's Details page.
@	Click on Cancel buttor	n to go back to main m	enu.

Provide the required primary contact in the form.

Name (mandatory field) Enter the Primary Contact's Name.

Designation (mandatory field) Enter the Primary Contact's Designation.

ID Type (mandatory field) Enter the ID Type of Primary Contact.

NRIC/FIN/Work Pass (mandatory field) Enter the NRIC/FIN/Work Pass of Primary Contact.

Salutation (mandatory field) Enter the Salutation.

Email Address (mandatory field) Enter the Primary Contact's email address.

Telephone No. (mandatory field) Enter the Primary Contact's telephone no.

Mobile No. Enter the Primary Contact's mobile no.

Company's Details	Contacts' Details	Authorised Personnel's Details
Primary Conta	ct	
Important Note: All m letters will be sent via update the details as	otifications, correspor a fax or email to the Pri and when there are ch	ndences, including reminder / license / registration / renewal requirement, approval and rejection imary Contact Person registered. Please ensure that the contact details provided are accurate and do nanges.
MY PRIMARY CONTA	CT NAME	
	DESIGNATION	
TRIMART CONTINCT	DESIGNATION	
ID Type *		
Singaporean / PR		v
NRIC / FIN / Work Pa	ss *	
S1234567A		
Salutation *		
Mister		~
Email Address *		
abc123@abc123.co	m	
Telephone Number '	•	
6888888		
Mobile Number		
91224567		

Figure 1.7.1 Update of Customs Account – Primary Contact Information [Contacts' Details Tab]

Provide the required **Secondary Contact** in the form.

Name (mandatory field)

Enter the Secondary Contact's Name.

Designation (mandatory field)

Enter the Secondary Contact's Designation.

ID Type (mandatory field)

Enter the ID Type of Secondary Contact.

NRIC/FIN/Work Pass (mandatory field)

Enter the NRIC/FIN/Work Pass of Secondary Contact.

Salutation (mandatory field)

Enter the Salutation.

Email Address (mandatory field)

Enter the Secondary Contact's email address.

Telephone No. (mandatory field)

Enter the Secondary Contact's telephone no.

Mobile No.

Enter the Secondary Contact's mobile no.

Secondary Contact
Important Note: If the transmission to the Primary Contact failed, all notifications, correspondences, including reminder / license / registration / renewal requirement, approval and rejection letters will be sent via fax or email to the Secondary Contact Person registered. Please ensure that the contact details provided are accurate and do update the details as and when there are changes.
Name *
MY SECONDARY CONTACT NAME
Designation *
SECONDARY CONTACT DESIGNATION
ID Type *
Singaporean / PR 🗸
NRIC / FIN / Work Pass *
S1234567A
Salutation *
Mister ~
Email Address *
Enter the Email Address
Telephone Number *
6888888
Mobile Number
91234567

Figure 1.7.2 Update of Customs Account – Secondary Contact Information [Contacts' Details Tab]

Provide the required Trader Notification contact information.

Name

Enter the Trader Notification Contact's Name.

Designation (mandatory field)

Enter the Trader Notification Contact's Designation.

ID Type (mandatory field)

Enter the ID Type of Trader Notification Contact.

NRIC/FIN/Work Pass (mandatory field)

Enter the NRIC/FIN/Work Pass of Trader Notification Contact.

Salutation (mandatory field)

Enter the Salutation.

Email Address (mandatory field) Enter the Trader Notification Contact's email address.

Telephone No. (mandatory field)

Enter the Trader Notification Contact's telephone no.

Mobile No.

Enter the Trader Notification Contact's mobile no.

Trader Notification Contact
Important Note: By providing contact details, you will receive notification alert whenever TradeNet [®] permits have been approved with your UEN. If you wish to receive the notification alert via email, please key in only the email address and leave the fax number field blank.
TradeNet® Notifications & Alerts *
Yes No
Name *
MY TRADER NOTIFICATION CONTACT NAME
Designation *
TRADER NOTIFICATION CONTACT DESIGNATION
ID Type *
Singaporean / PR 🗸
NRIC / FIN / Work Pass *
S1234567C
Salutation *
Mister 🗸
Email Address *
abc123@abc123.com
Telephone Number *
6888888
Mobile Number
91234567
Cancel Previous Tab Next Tab

Figure 1.7.3 Update of Customs Account – Trader Notification Contact Information [Contacts' Details Tab]



Select "**No**" at the TradeNet® Notifications & Alerts option as in Figure 1.7.3 to avoid being notified or alerted whenever TradeNet® permits have been approved with UEN and no need to fill the Trader Notification Contact form.

11. Click on Next Tab button to proceed to the next tab.

κ.

(a)

Click on **Previous Tab** button to go back to Company's Details page.

Click **Cancel** button to go back to main menu.

If key personnel role, provide the following authorised personnel information.

Name

Enter the Authorised Personnel's Name.

Designation (mandatory field)

Enter the Authorised Personnel's Designation.

NRIC / FIN (mandatory field)

Enter the NRIC/FIN of Authorised Personnel.

Authorisation Type (mandatory field)

Enter the authorisation type.

UPDATE CUSTOMS ACCOUNT
Please complete all mandatory (*) information.
Company's Details Contacts' Details Authorised Personnel's Details
Authorised Personnel Please note that the authorised personnel can update the particulars, enquire or terminate this registration. Only Key Personnel can update the list of authorised personnel. You need to authorise at least one personnel and up to a maximum of 5 personnel. Please update the authorised personnel's records as and when there are changes. Authorised Personnel will use their Singpass ID provided to login to Activation of Customs Account system.
Click on 😰 to edit or delete the corresponding row of information.
Show 10 ventries Filter:
S/No. Name 🗢 Designation 🗢 NRIC / FIN 🗢 Activation of Customs Account 🔅 Manage Declaring Agent / Declarant 🗘 Action 🗇
1 AP NAME 1 AP DESIGNATION 1 S1234567E Yes Yes 😰
2 AP NAME 2 AP DESIGNATION 2 S1234567F Yes
Showing 1 to 2 of 2 entries Previous 1 Next Add Authorised Personnel
Cancel Previous Tab Review Account Updates

Figure 1.8.1 Update of Customs Account – Authorised Personnel Update page (Key Personnel Role)

Click on Ac	Id More to add Authorise	d Personne	el Information.			
Add Authorised Personnel				Expand All	Collapse All	0
Please complete all mandatory (*) information.						
PERSONNEL INFORMATION						`
Name *						
Designation *						
NRIC / FIN *						
Authorisation Type *						
□ Activation of Customs Account	Manage Declaring Agent / Declarant					
	Cancel	dd Authorised Personnel				

Figure 1.8.2 Update of Customs Account – Add Authorised Personnel Modal (Key Personnel Role)

Edit Authorised Personnel's Details

Expand All Collapse All

Please complete all mandatory (\star) information.

PERSONNEL INFORMATION					
Name *					
Designation *					
AP DESIGNATION 1					
NRIC / FIN *					
S1234567E					
Authorisation Type *					
✓ Activation of Customs Account	√ Manage	Declaring Agent /			
	Declara	nt			
		[
	<u>Cancel</u>	Delete Authorised Personne	Update Aut	norised Personnel	

Figure 1.8.3 Update of Customs Account – Update Existing Authorised Personnel Modal (Key Personnel Role)

Click on **Add/Update Authorised Personnel** button to add/update Authorised Personnel Information.

@

(D)

Click on **Delete Authorised Personnel** button to remove Authorised Personnel Information.

If the role logged in is an Authorised Personnel (CA) or Authorised Personnel (CA & DA) role, the authorised personnel information should be reviewed.

UPDATE CUSTOMS ACCOUNT	^					
Please complete all mandatory (*) information.						
Company's Details Contacts' Details Authorised Personnel's Details						
Authorised Personnel						
Please note that the authorised personnel can update the particulars, enquire or terminate this registration.						
Only Key Personnel can update the list of authorised personnel. You need to authorise at least one personnel and up to a maximum of 5 personnel . Please update the authorised personnel's records as and when there are changes.						
For authorised personnel, please inform the key personnel to update the particulars, if applicable.						
Authorised Personnel will use their Singpass ID provided to login to Activation of Customs Account system.						
Click on ☑ to edit or delete the corresponding row of information.						
Show 10 • entries Filter:						
S/No. Name 🗢 Designation 💠 NRIC / FIN 🗢 Activation of Customs Account 🌲 Manage Declaring Agent / Declarant	\$					
1 AP NAME 1 AP DESIGNATION 1 S1234567E Yes Yes						
2 AP NAME 2 AP DESIGNATION 2 S1234567F Yes						
Showing 1 to 2 of 2 entries Previous 1	Next					
Cancel Previous Tab Review Account Updates						

Figure 1.8.4 Update of Customs Account – Authorised Personnel Update page (Authorised Personnel (CA) or Authorised Personnel (CA & DA))

12. Click on **Review Account Updates** button to go to the Review Account Updates page.



Click on **Previous Tab** button to go back to Contacts' Details page.



Click on Cancel button to go back to main menu.

13. Check on the boxes in the Declarations section of Fig 1.9 in review page.

UPDATE OF CUSTOMS ACCOUNT

COMPANY INFORMATION				
Nature of God	UEN Entity Name Postal Code Operating Address Main Business Activity Other Business Activity odds Commonly Dealt With	20112290002 TEST 20112290002 123456 123 ABC ROAD 14-15 SINGAPORE 1234 Importer / Exporter / Distributor	56	
APPLICANT INFORMATION				
Date	NRIC / FIN Name Name of Last Applicant of Last Applicant Update Name of Initial Application Date of Initial Application	S1000030A ALFREDO BALAGTAS JUAN DELA CRUZ 23 Dec 2011 12:00:01 JOHN DOE 01 Dec 2008 13:20:09		
PRIMARY CONTACT				
	Name Designation ID Type NRIC / FIN / Work Pass Salutation Email Address Telephone Number Mobile Number	MY PRIMARY CONTACT NAME PRIMARY CONTACT DESIGNATION Singaporean / PR S1234567A Mister abc123@abc123.com 68888888 91234567		
SECONDARY CONTACT				
	Name Designation ID Type NRIC / FIN / Work Pass Salutation Email Address Telephone Number Mobile Number	MY SECONDARY CONTACT NAME SECONDARY CONTACT DESIGNATION Singaporean / PR S123467A Mister (no vedue) 6888888 91234567		
Tradel	Net [®] Notifications & Alerts Name Designation ID Type NRIC / FIN / Work Pass Salutation Email Address Telephone Number Mobile Number	Yes MY TRADER NOTIFICATION CONTACT DE Singaporean / PR S1234567C Mister abc123@abc123.com 68888888 91234567	IAME IGNATION	
AUTHORISED PERSONNEL				
S/No. Name A Designation		Activation of Custome Account	Manage Declaring Agent / Declaring	nt
1 AP NAME 1 AP DESIGNATION 1 2 AP NAME 2 AP DESIGNATION 2	S1234567E S1234567F	Yes	Yes Yes	
DECLARATIONS				
I declare that all the information given in t	his application form is tru	ue and correct.		

Figure 1.9 Update of Customs Account – Review Page

14. Click on **Update Customs Account** button in review page to proceed.

Click on Back button to go bac	ck to previous page.
Click on Print Information button	n to print the review page.
A Singapore Government Agency Website How to identify TRADENET ® (User Guide)	abar instructions
Account Management	
ACCOUNT INFORMATION Hide Login ID \$1234567A Name of Entity ABC PTE LTD UEN 201101240K	Role Key Personnel Status of Customs Activation Approved Declaring Agent Account Status Expires on 31 DEC 2023.
UPDATE CUSTOMS ACCOUNT	^
Your updates to Customs Account have been successfully processed. If you wish to apply for a Declaring Agent Account to submit permit using "Declaring Agent" tab to proceed.	x TradeNet® User ID, please click "Back" and select "Application for Declaring Agent Account" under the Back
 If you encounter any problems with this service, please contact us at (You may also give us your comments at https://www.customs.gov.gg/ 	(+65) 6355 2000, or email customs_documentation@customs.gov.sg じ. 'feedback ট.
TradeNet® Portal About TradeNet® 양	
Report Vulnerability 🖒 Privacy Terms of Use	© 2024 Government of Singapore Last Updated 21 Jun 2024



15. Click on **Logout** button to logout from the application.



Click on **Back** button to go back to menu link.