

Renew Declarant Agent Account

The **Renew Declarant Agent Account** allows entities to renew their Declaring Agent Account when they are due for renewal. Please be advised to complete the renewal early, as failure to renew successfully within the renewal window may result in suspension or termination of the Declaring Agent Account.

To renew the declarant agent account:

1. Go to the TradeNet® portal page and choose the **Activation of Customs Account and/or Application of Declaring Agent Account** under Registration Information For Trading Community.
2. Click **Log in with singpass** to redirect to Singpass Login Page.

Figure 1.1 Activation of Customs Account and/or Application of DA Account - Welcome Page

3. Scan QR code, Or Enter Singpass ID and Password. Click on **Log In** button.

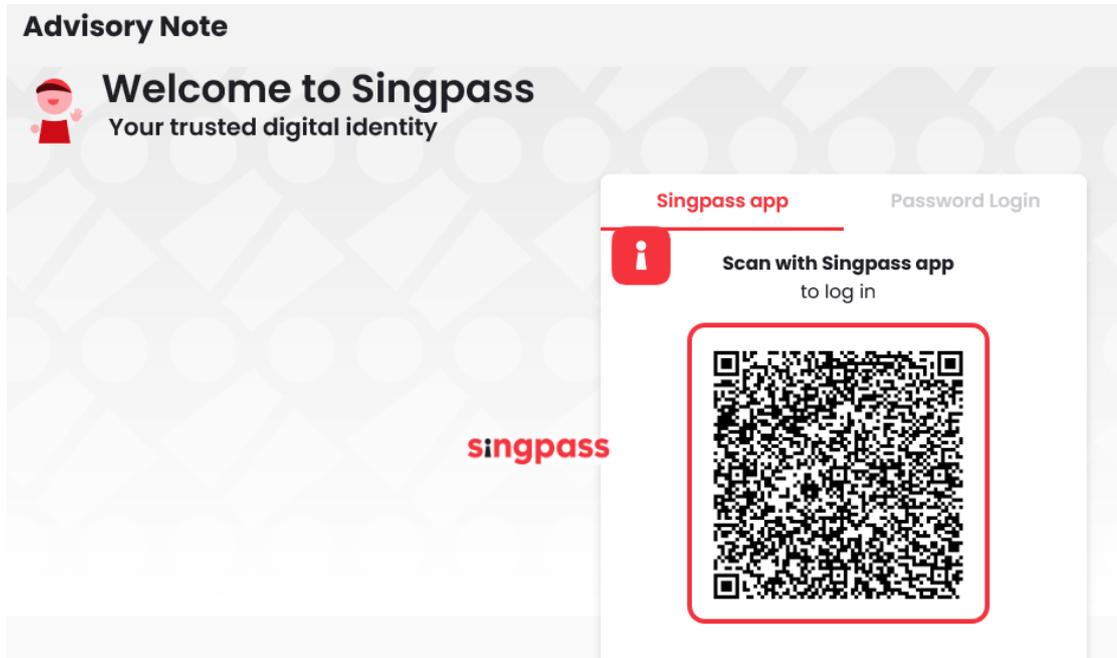


Figure 1.2a Activation of Customs Account and/or Application of DA Account – Singpass Login Page – Scan QR code Log in

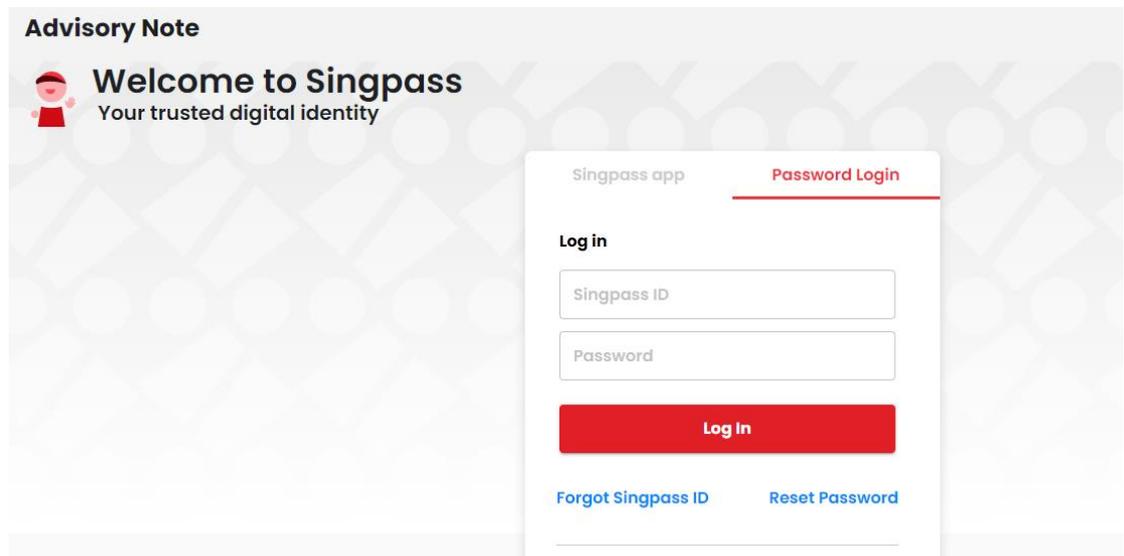


Figure 1.2b Activation of Customs Account and/or Application of DA Account – Singpass Login Page – Password Log in

4. The different account information displayed in Menu Link Page will vary according to the login user's role.

RENEW DECLARING AGENT ACCOUNT

ACCOUNT INFORMATION [Hide](#)

Login ID	S1234567A	Role	Key Personnel
Name of Entity	ABC PTE LTD	Status of Customs Activation	Approved
UEN	201101240K	Declaring Agent Account Status	Due for Renewal. Expires on 31 DEC 2023.

[Customs Account](#) Declaring Agent Account

CUSTOMS ACCOUNT ACTIVATION INFORMATION [^](#)

This service allows entities to regenerate the Activation of Customs Account letter for printing. [Proceed >](#)

TERMINATE CUSTOMS ACCOUNT [^](#)

This service allows entities to terminate their Customs Account if they do not wish to transact with Singapore Customs. Please note that once the Customs Account is terminated, the entity will not be able to transact with Singapore Customs (SC). If the entity has a Declaring Agent Account, this Account and all the TradeNet® ID of the declarants will also be terminated accordingly. If the entity wishes to transact with SC in future, please activate the Customs Account again. [Proceed >](#)

RENEW DECLARING AGENT ACCOUNT [^](#)

This service allows entities to renew their Declaring Agent (DA) Account when they are due for renewal. Please be advised to complete the renewal early, as failure to renew successfully within the renewal window may result in suspension or termination of the Declaring Agent Account. [Proceed >](#)

Figure 1.3.1 Menu Link Page (Key Personnel or Authorised Personnel (CA & DA))

ACCOUNT INFORMATION [Hide](#)

Login ID	S1234567A	Role	Authorised Personnel (DA)
Name of Entity	ABC PTE LTD	Status of Customs Activation	Approved
UEN	201101240K	Declaring Agent Account Status	Due for Renewal. Expires on 31 DEC 2023.

[Customs Account](#) Declaring Agent Account

RENEW DECLARING AGENT ACCOUNT [^](#)

This service allows entities to renew their Declaring Agent (DA) Account when they are due for renewal. Please be advised to complete the renewal early, as failure to renew successfully within the renewal window may result in suspension or termination of the Declaring Agent Account. [Proceed >](#)

Figure 1.3.2 Menu Link Page (Authorised Personnel (DA))

ACCOUNT INFORMATION [Hide](#)

Login ID	S1234567A	Role	Key Personnel
Name of Entity	ABC PTE LTD	Status of Customs Activation	Approved
UEN	201101240K	Declaring Agent Account Status	Due for Renewal. Expires on 31 DEC 2023.

Figure 1.3.3 Login User – Key Personnel

ACCOUNT INFORMATION [Hide](#)

Login ID	S1234567A	Role	Authorised Personnel (DA)
Name of Entity	ABC PTE LTD	Status of Customs Activation	Approved
UEN	201101240K	Declaring Agent Account Status	Due for Renewal. Expires on 31 DEC 2023.

Figure 1.3.4 Login User – Authorised Personnel (DA)

RENEW DECLARING AGENT ACCOUNT

ACCOUNT INFORMATION [Hide](#)

Login ID	S1234567A	Role	Authorised Personnel (CA & DA)
Name of Entity	ABC PTE LTD	Status of Customs Activation	Approved
UEN	201101240K	Declaring Agent Account Status	Due for Renewal. Expires on 31 DEC 2023.

Figure 1.3.5 Login User – Authorised Personnel (CA & DA)

5. Click on **Proceed** button in the **Renew Declaring Agent Account** section in Figure 1.4.1.
6. Read Through the Terms and Conditions and check on the box beside “I have read..”.
7. Click on **Renew Declaring Agent Account** button to proceed.

@ Click on **Back** button to go back to main menu.

The screenshot displays the 'RENEW DECLARING AGENT ACCOUNT' page on the Tradenet portal. At the top, there is a navigation bar with 'ACCOUNT INFORMATION' and a 'Hide' button. Below this, user details are shown: Login ID (S1234567A), Name of Entity (ABC PTE LTD), UEN (201101240K), Role (Key Personnel), Status of Customs Activation (Approved), and Declaring Agent Account Status (Due for Renewal. Expires on 31 DEC 2023).

The main content area is titled 'RENEW DECLARING AGENT ACCOUNT' and contains an 'Important Information' section. It lists several points for users to read before proceeding, including a link to the 'Terms and Conditions for Declaring Entities Under Part IVA of the Regulation of Imports and Exports Regulations and Part XIV A of the Customs Regulations'. A scrollable window displays the title and definition of these terms. Below the scrollable window, there are five numbered instructions regarding the application process, including a note that the application can be processed within 4 working hours if no supporting documents are required.

At the bottom of the 'Important Information' section, there is a checkbox labeled 'I have read, understood and will comply with all the Conditions stated above.' Below this checkbox are two buttons: 'Back' and 'Renew Declaring Agent Account'.

At the very bottom of the page, there is a footer with 'TradeNet® Portal', 'About TradeNet®', 'Contact', 'Feedback', 'Report Vulnerability', 'Privacy', 'Terms of Use', and copyright information for the Government of Singapore (© 2024, Last Updated 21 Jun 2024).

Figure 1.4 Terms and Conditions Page

8. Review the information provided in each tab. Edit the information if applicable.

RENEWAL OF DA ACCOUNT ^

Please complete all mandatory (*) information.

Company's Details
Contacts' Details
Authorised Personnel's Details

Company Information

UEN

201112290002

Entity Name

TEST 201112290002

Postal Code *

123456

Get Address

Operating Address *

123 ABC ROAD 14-15 SINGAPORE 123456

Main Business Activity *

Importer / Exporter / Distributor
▼

Other Business Activity

- Importer / Exporter / Distributor
- Manufacturer
- Freight Forwarder / Haulier
- Postal, Courier & Air Express Service Providers
- Declaring Agent
- Warehouse Operator
- Airline / Airline Agent
- Shipping Line / Shipping Agent
- Ship Chandler / Seastore Supplier
- Events / Exhibition Organiser and Venue Operator
- Government Ministry / Department / Statutory Board
- Chamber of Commerce / Association
- Other

Figure 1.5.1 Review Company Details

Nature of Goods Commonly Dealt With *

- Dutiable Liquor Products
- Dutiable Tobacco Products
- Dutiable Motor Vehicles & Parts
- Dutiable Petroleum Products
- Strategic Goods
- Aircraft Parts / Ship Spares
- High Value Exhibition Items such as Painting, Jewellery, Gems etc.
- Electronics Products
- Pharmaceutical Products
- Chemical Products (excluding Petroleum Products)
- Other

Applicant Information

NRIC / FIN
S1000030A

Name *
ALFREDO BALAGTAS

Name of Last Applicant
JUAN DELA CRUZ

Date of Last Applicant Update
23 Dec 2011 12:00:01

Name of Initial Applicant
JOHN DOE

Date of Initial Application
01 Dec 2008 13:20:09

[Cancel](#) [Next Tab](#)

Figure 1.5.2 Review Company Details

RENEW DECLARING AGENT ACCOUNT

Company's Details

Contacts' Details

Authorised Personnel's Details

Primary Contact

Important Note: All notifications, correspondences, including reminder / license / registration / renewal requirement, approval and rejection letters will be sent via fax or email to the Primary Contact Person registered. Please ensure that the contact details provided are accurate and do update the details as and when there are changes.

Name *

MY PRIMARY CONTACT NAME

Designation *

PRIMARY CONTACT DESIGNATION

ID Type *

Singaporean / PR

NRIC / FIN / Work Pass *

S1234567A

Salutation *

Mister

Email Address *

abc123@abc123.com

Telephone Number *

68888888

Mobile Number

91234567

Figure 1.5.3 Review Contacts' Details (Primary Contact)

Secondary Contact

Important Note: If the transmission to the Primary Contact failed, all notifications, correspondences, including reminder / license / registration / renewal requirement, approval and rejection letters will be sent via fax or email to the Secondary Contact Person registered. Please ensure that the contact details provided are accurate and do update the details as and when there are changes.

Name *

Designation *

ID Type *

NRIC / FIN / Work Pass *

Salutation *

Email Address *

Telephone Number *

Mobile Number

Figure 1.5.4 Review Contacts' Details (Secondary Contact)

Trader Notification Contact

Important Note: By providing contact details, you will receive notification alert whenever Tradenet® permits have been approved with your UEN. If you wish to receive the notifications alert via email, please key in only the email address and leave the fax number field blank.

Trader's* Notifications & Alerts *

Yes No

Name *

Designation *

ID Type *

NRIC / FIN / Work Pass *

Salutation *

Email Address *

Telephone Number *

Mobile Number

Figure 1.5.5 Review Contacts' Details (Trader Notification Contact)

RENEW DECLARING AGENT ACCOUNT

^
RENEWAL OF DA ACCOUNT

Please complete all mandatory (*) information.

Company's Details
Contacts' Details
Authorised Personnel's Details

Authorised Personnel

Please note that the authorised personnel can update the particulars, enquire or terminate this registration.

Only Key Personnel can update the list of authorised personnel. You need to authorise at least one personnel and up to a **maximum of 5 personnel**. Please update the authorised personnel's records as and when there are changes.

Authorised Personnel will use their Singpass ID provided to login to Activation of Customs Account system.

Click on to edit or delete the corresponding row of information.

Show entries Filter:

S/No.	Name	Designation	NRIC / FIN	Activation of Customs Account	Manage Declaring Agent / Declarant	Action
1	AP NAME 1	AP DESIGNATION 1	S1234567E	Yes	Yes	
2	AP NAME 2	AP DESIGNATION 2	S1234567F		Yes	

Showing 1 to 2 of 2 entries Previous 1 Next

[Add Authorised Personnel](#)

Cancel
Previous Tab
Review Renewal of DA Account

Figure 1.5.6 Review Authorised Personnel's Details (Key Personnel)

^
RENEWAL OF DA ACCOUNT

Please complete all mandatory (*) information.

Company's Details
Contacts' Details
Authorised Personnel's Details

Authorised Personnel

Please note that the authorised personnel can update the particulars, enquire or terminate this registration.

Only Key Personnel can update the list of authorised personnel. You need to authorise at least one personnel and up to a **maximum of 5 personnel**. Please update the authorised personnel's records as and when there are changes.

For authorised personnel, please inform the key personnel to update the particulars, if applicable.

Authorised Personnel will use their Singpass ID provided to login to Activation of Customs Account system.

Click on to edit or delete the corresponding row of information.

Show entries Filter:

S/No.	Name	Designation	NRIC / FIN	Activation of Customs Account	Manage Declaring Agent / Declarant
1	AP NAME 1	AP DESIGNATION 1	S1234567E	Yes	Yes
2	AP NAME 2	AP DESIGNATION 2	S1234567F		Yes

Showing 1 to 2 of 2 entries Previous 1 Next

Cancel
Previous Tab
Review Renewal of DA Account

Figure 1.5.7 Review Authorised Personnel's Details (Authorised Personnel[CA/DA])

RENEW DECLARING AGENT ACCOUNT

9. Click on **Review Renewal of DA Account** button to proceed.

Review Renewal of Declaring Agent Account [Expand All](#) [Collapse All](#) 

COMPANY INFORMATION ^

UEN 201112290002
Entity Name TEST 201112290002
Postal Code 123456
Operating Address 123 ABC ROAD 14-15 SINGAPORE 123456
Main Business Activity Importer / Exporter / Distributor
Other Business Activity
Nature of Goods Commonly Dealt With

APPLICANT INFORMATION ^

NRIC / FIN S1000030A
Name ALFREDO BALAGTAS
Name of Last Applicant JUAN DELA CRUZ
Date of Last Applicant Update 23 Dec 2011 12:00:01
Name of Initial Applicant JOHN DOE
Date of Initial Application 01 Dec 2008 13:20:09

PRIMARY CONTACT ^

Name MY PRIMARY CONTACT NAME
Designation PRIMARY CONTACT DESIGNATION
ID Type Singaporean / PR
NRIC / FIN / Work Pass S1234567A
Salutation Mister
Email Address abc123@abc123.com
Telephone Number 68888888
Mobile Number 91234567

SECONDARY CONTACT ^

Name MY SECONDARY CONTACT NAME
Designation SECONDARY CONTACT DESIGNATION
ID Type Singaporean / PR
NRIC / FIN / Work Pass S1234567A
Salutation Mister
Email Address (no value)
Telephone Number 68888888
Mobile Number 91234567

TRADER NOTIFICATION CONTACT ^

TradeNet® Notifications & Alerts Yes
Name MY TRADER NOTIFICATION CONTACT NAME
Designation TRADER NOTIFICATION CONTACT DESIGNATION
ID Type Singaporean / PR
NRIC / FIN / Work Pass S1234567C
Salutation Mister
Email Address abc123@abc123.com
Telephone Number 68888888
Mobile Number 91234567

AUTHORISED PERSONNEL ^

S/No.	Name	Designation	NRIC / FIN	Activation of Customs Account	Manage Declaring Agent / Declarant
1	AP NAME 1	AP DESIGNATION 1	S1234567E	Yes	Yes
2	AP NAME 2	AP DESIGNATION 2	S1234567F		Yes

DECLARATIONS ^

I declare that all the information given in this application form is true and correct.

I am aware that legal action may be taken against me if I had knowingly provided false information.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from this application.

[Back](#)
[Print Information](#)
[Continue to Assessment](#)

Figure 1.6 Review Renewal of Declaring Agent Account

- Review the information provided and check the boxes under the declaration section. Click on the **Continue to Assessment** button to proceed.
- Review the information provided in each tab. Edit the information if applicable.

RENEW DECLARING AGENT ACCOUNT
^

Please complete all mandatory (*) information.

Company's Details
Personnel Details
Declarants
Assessment Criteria

Company Information

UEN

Entity Name

Contact Information

Country / Region

Postal Code *

Block / House Number *

Street Name *

Unit Number

Building Name

Telephone Number *

Email Address *

Figure 1.7.1 Review Company Details

RENEW DECLARING AGENT ACCOUNT

Business Information

Membership with Association *

The Singapore Air Cargo Agents Association

Annual Financial Turnover *

100000

Total Number of TradeNet® Declarants *

4

Total Number of Employees *

400

Declaring Agents Activity 1 *

Provides permit declaration services only

Provides permit declaration and freight forwarding services

Declaring Agents Activity 2 *

Submits permits for our own company and/or our branch/related companies only

Submits permits on behalf of other companies

Submits permits for our own company and/or our branch/related companies and/or on behalf of other companies

[Cancel](#) [Next Tab](#)

Figure 1.7.2 Review Company Details

RENEW DECLARING AGENT ACCOUNT

RENEW DECLARING AGENT ACCOUNT

Please complete all mandatory (*) information.

Company's Details **Personnel Details** Declarants Assessment Criteria

Key Personnel / Decision Maker Information

The Key Personnel or Decision Maker is authorised by your firm / company to make all decision / agreements with regard to the services or future services to be subscribed herein. He / she must be a **director, proprietor or partner** of the entity.

The key personnel will receive the following notifications either via fax or email from Singapore Customs:

- ▶ Notice to Renew Registration
- ▶ Reminder Notice
- ▶ Notice of Termination
- ▶ Notice to update expiry date of declarant's Employment/Work Pass
- ▶ Alert when declarant terminated his/her TradeNet® User ID

Show 10 entries Filter:

S/No.	Name	ID Number	Account ID	Action
1	KEY PERSONNEL NAME 1	S1234567A	DHL1	✎
2	KEY PERSONNEL NAME 2	S1234567B	DHL2	✎
3	KEY PERSONNEL NAME 3	S1234567C	DHL3	✎
4	KEY PERSONNEL NAME 4	S1234567D	DHL4	✎

Showing 1 to 4 of 4 entries Previous **1** Next

Contact Person

Click on [✎](#) to edit or delete the corresponding row of information.

Show 10 entries Filter:

S/No.	Name	ID Number	Account ID	Action
1	CONTACT PERSON NAME 1	S1234567A	DHL1	✎
2	CONTACT PERSON NAME 2	S1234567B	DHL2	✎
3	CONTACT PERSON NAME 3	S1234567C	DHL3	✎
4	CONTACT PERSON NAME 4	S1234567D	DHL4	✎

Showing 1 to 4 of 4 entries Previous **1** Next

[Add Contact Person](#)

[Cancel](#) [Previous Tab](#) [Next Tab](#)

Figure 1.7.3 Review Personnel Details Tab

RENEW DECLARING AGENT ACCOUNT

^
RENEW DECLARING AGENT ACCOUNT

Please complete all mandatory (*) information.

Company's Details Personnel Details Declarants Assessment Criteria

List of Declarants

A declarant is an individual who will be registering for or has a TradeNet® User ID and password to apply for permits through TradeNet®. Please note that new declarant will only be issued with a TradeNet® User ID after he / she has **passed** the Customs Competency Test conducted by Singapore Customs.

Click on to edit or delete the corresponding row of information.

Show entries Filter:

S/No.	Name	ID Number	Status	Terminate	Untermine	Action
1	DECLARANT NAME 1	S1234567A	Active			
2	DECLARANT NAME 2	S1234567B	Rejected			
3	DECLARANT NAME 3	S1234567C	Pending			
4	DECLARANT NAME 6	S1234567F	Subject to Termination			

Showing 1 to 4 of 4 entries Previous 1 Next

[Add Declarant](#)

Cancel Previous Tab Next Tab

Figure 1.7.4 Review Declarants Tab

12. Provide answers to all assessment criteria in the Assessment Criteria tab.

RENEW DECLARING AGENT ACCOUNT
^

Please complete all mandatory (*) information.

Company's Details Personnel Details Declarants Assessment Criteria

These assessment criteria cover areas relating to the declaring agent's internal control procedures/processes/systems. Please **answer all questions**.

Personnel Management

Does your company conduct pre-employment verification checks on prospective employees / declarants? *

Yes No

Does your company have procedures to handle resignation and termination of your employees / declarants? *

Yes No

Training on Customs Procedures

Does your company provide in-house training on customs procedures for newly hired employees / declarants? *

Yes No

Does your company send newly hired employees / declarants to attend external courses on customs procedures? *

Yes No

Does your company send employees / declarants for trainings at regular intervals to keep them up-to-date on latest customs procedures? *

Yes No

Company's Processes & Procedures

Does your company have procedures to screen and select business partners and customers? *

Yes No

Does your company have procedures to identify controlled or dutiable goods and comply with the relevant Singapore Customs' or Controlling Agencies' requirements? *

Yes No

Does your company have procedures to check and verify the documents received for the purposes of submitting trade declarations? *

Yes No

Does your company have procedures to ensure that information declared in the trade declaration is complete and correct? *

Yes No

Does your company have procedures to report or flag out suspicious activities to the attention of supervisors or Singapore Customs, as appropriate? *

Yes No

Company's Standard Operating Procedures (SOPs) Documentation

Does your company maintain Standard Operating Procedures (SOPs) for all procedures and processes identified under the Declaring Agent Governance Framework? *

Yes No

Does your company disseminate and communicate the Standard Operating Procedures (SOPs) to employees / declarants? *

Yes No

Are these Standard Operating Procedures (SOPs) reviewed on a regular basis? *

Yes No

Company's Information Management & Controls

Does your company have an information management policy to classify and store information? *

Yes No

Does your company have procedures to control access to and protect information? *

Yes No

Does your company have procedures to conduct regular audit checks to detect discrepancies (e.g. unauthorised access, tampering or alteration of business data)? *

Yes No

Does your company have procedures to inform Singapore Customs whenever there are any changes in your company's or declarants' information? *

Yes No

Does your company have procedures to ensure the confidentiality of the TradeNet® Account and ID issued to employees / declarants? *

Yes No

Are your company's IT systems protected against unauthorised access? *

Yes No

Does your company retain Customs permits and supporting documents for at least 5 years? *

Yes No

Does your company have procedures to back up the information and data? *

Yes No

Figure 1.7.5 Assessment Criteria Page

- Click on **Review DA Account Renewal** button to proceed.
- Review the information provided and check the boxes under the declaration section. Click on the **Renew Declaring Agent Account** button to proceed.

@ Click on **Back** button to go back to previous page.

@ Click on / icon to expand/collapse to view the detail information.

Review Renewal of Declaring Agent Account

[Expand All](#) [Collapse All](#) 

COMPANY'S DETAILS ^

COMPANY INFORMATION

UEN 201112290002
Entity Name TEST 201112290002

CONTACT INFORMATION

Country / Region Singapore
Postal Code 123456
Block / House Number 123
Street Name Abc Road
Unit Number 01-123
Building Name Def Building
Telephone Number 61234567
Email Address emailaddress@email.com

BUSINESS INFORMATION

Membership with Association The Singapore Air Cargo Agents Association
Annual Financial Turnover 100000
Total Number of TradeNet® Declarants 4
Total Number of Employees 400
Declaring Agents Activity 1 Provides permit declaration services only
Declaring Agents Activity 2 Submits permits for our own company and/or our branch/related companies only

ASSESSMENT CRITERIA ^

PERSONNEL MANAGEMENT

Does your company conduct pre-employment verification checks on prospective employees / declarants? Yes

Does your company have procedures to handle resignation and termination of your employees / declarants? Yes

TRAINING ON CUSTOMS PROCEDURES

Does your company provide in-house training on customs procedures for newly hired employees / declarants? Yes

Does your company send newly hired employees / declarants to attend external courses on customs procedures? Yes

Does your company send employees / declarants for trainings at regular intervals to keep them up-to-date on latest customs procedures? Yes

COMPANY'S PROCESSES & PROCEDURES

Does your company have procedures to screen and select business partners and customers? Yes

Does your company have procedures to identify controlled or dutiable goods and comply with the relevant Singapore Customs' or Controlling Agencies' requirements? Yes

Does your company have procedures to check and verify the documents received for the purposes of submitting trade declarations? Yes

Does your company have procedures to ensure that information declared in the trade declaration is complete and correct? Yes

Does your company have procedures to report or flag out suspicious activities to the attention of supervisors or Singapore Customs, as appropriate? Yes

RENEW DECLARING AGENT ACCOUNT

COMPANY'S STANDARD OPERATING PROCEDURES (SOPS) DOCUMENTATION

Does your company maintain Standard Operating Procedures (SOPs) for all procedures and processes identified under the Declaring Agent Governance Framework? Yes

Does your company disseminate and communicate the Standard Operating Procedures (SOPs) to employees / declarants? Yes

Are these Standard Operating Procedures (SOPs) reviewed on a regular basis? Yes

COMPANY'S INFORMATION MANAGEMENT & CONTROLS

Does your company have an information management policy to classify and store information? Yes

Does your company have procedures to handle resignation and does your company have procedures to control access to and protect information? Yes

Does your company have procedures to conduct regular audit checks to detect discrepancies (e.g. unauthorised access, tampering or alteration of business data)? Yes

Does your company have procedures to inform Singapore Customs whenever there are any changes in your company's or declarants' information? Yes

Does your company have procedures to ensure the confidentiality of the TradeNet® Account and ID issued to employees / declarants? Yes

Are your company's IT systems protected against unauthorised access? Yes

Does your company retain Customs permits and supporting documents for at least 5 years? Yes

Does your company have procedures to back up the information and data? Yes

PERSONNEL DETAILS

KEY PERSONNEL / DECISION MAKER INFORMATION

S/No.	Name	ID Number	
1	KEY PERSONNEL NAME 1	S1234567A	Male
2	KEY PERSONNEL NAME 2	S1234567B	Male
3	KEY PERSONNEL NAME 3	S1234567C	Male
4	KEY PERSONNEL NAME 4	S1234567D	Male

CONTACT PERSON

S/No.	Name	ID Number	Account ID
1	CONTACT PERSON NAME 1	S1234567A	DHL1
2	CONTACT PERSON NAME 2	S1234567B	DHL2
3	CONTACT PERSON NAME 3	S1234567C	DHL3
4	CONTACT PERSON NAME 4	S1234567D	DHL4

DECLARANTS

LIST OF DECLARANTS

S/No.	Name	ID Number	Work Pass Expiry Date	User ID	Account ID	Status	Terminate	Untermine
1	DECLARANT NAME 1	S1234567A	-	DHL1001	DHL1	Active		
2	DECLARANT NAME 2	S1234567B	-		DHL1	Rejected		
3	DECLARANT NAME 3	S1234567C	-		DHL1	Pending		
4	DECLARANT NAME 6	S1234567F	-		DHL1	Subject to Termination		

DECLARATIONS

I confirm that I am authorised to submit this Online Registration.

On behalf of the party applying for services through this Online Registration, I hereby declare that I have read and agree to the terms and conditions set out.

I confirm that the information that I will provide hereto is true and accurate.

[Back](#) [Renew Declaring Agent Account](#)

Figure 1.8 Review and Confirmation Page

15. Click on **Logout** button to logout from the application.

@ Click on **Back** button to go back to menu link.

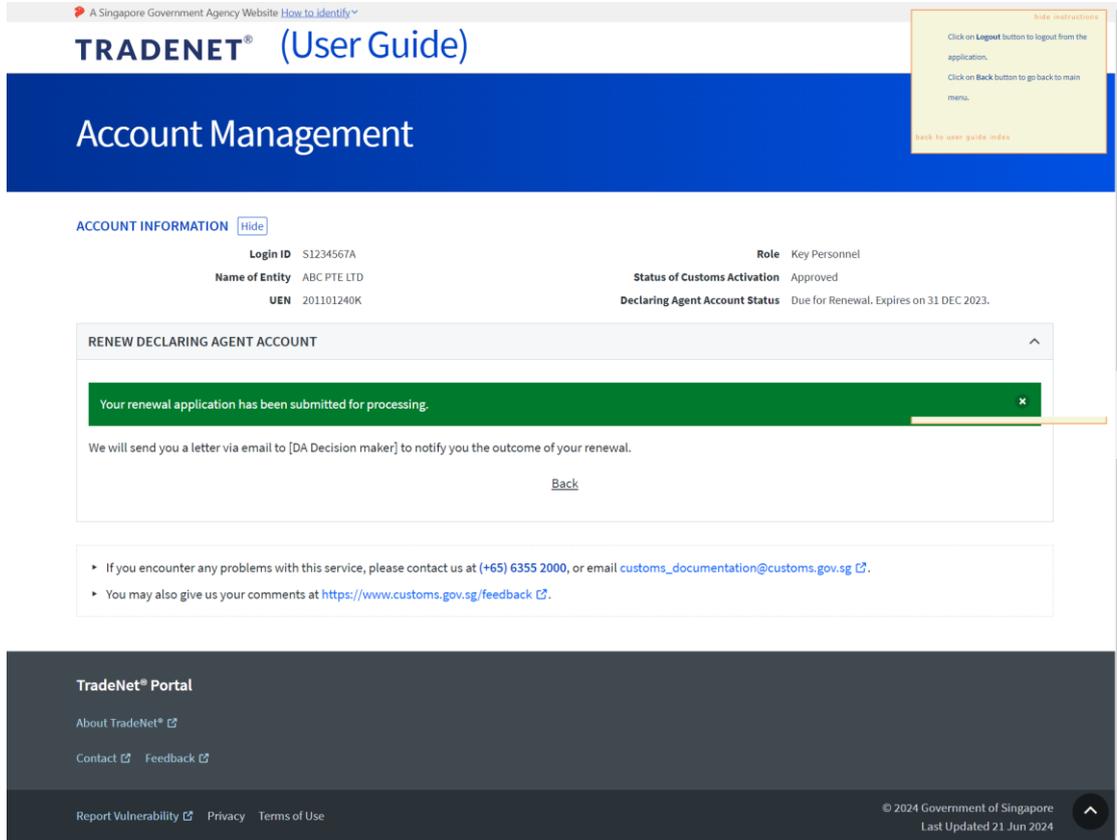


Figure 1.9 Acknowledgement Page